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**ADMISSION FORM**

Child's First Name	Child's Middle Name	Child's Family Name	
DOB (Day/Month/Year) As per birth certificate enclosed.	Age at Entry	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
			<input type="checkbox"/> Yes:..... <input type="checkbox"/> No

Applying for Year Group	Academic Term
Religion	Nationality
Name of Previous School Attended	Academic Year Attended
Address of Previous School Attended	Last Class Attended
E-mail of Previous School	Name of Principal of Previous School
Reasons for Leaving Previous School	
How did you come to hear about the Mombasa Academy?	
Family Doctor	Telephone Number
Does your child have any medical/ psychological/ behavioural conditions? Please provide details/ relevant documentation.	

*Please note that the following documents are required:*

- a copy of birth certificate AND a copy of the child's passport
- a leaving certificate of the previous school
- a copy of the last report form of the previous school
- a transcript of the previous school attended
- a copy of immunization card

## Family Information

	Father/ Guardian	Mother/ Guardian
Surname		
First name/ Middle Initial		
Mr. / Mrs./Ms. /Dr.		
Physical Home Address		
Home Phone		
Cell Phone		
Home E-mail		
Business E-mail		
Occupation		
Employer/ Self Employed		
Address		
Business Phone numbers		

**REGISTRATION FEE (NON-REFUNDABLE):** A fee of **KShs.10,000/- JUNIOR SCHOOL, KShs.15,000/- PREP/SENIOR** is payable upon registration, provided a place is available. If a place is not available, the fee may be paid when notification of a vacancy is given. Acceptance of the registration fee implies that a place has been reserved for the child.

FEES are payable at the commencement of each term and need to be cleared 7 working days after the start of a new term. Parents proceeding on leave are advised that it is not possible to waive fees during absence. The fee structure is as per enclosed.

**ALL CHEQUES ARE PAYABLE TO "NYALI ACADEMIC SERVICES LTD."**

**NOTICE OF WITHDRAWAL:** A term's notice IN WRITING is required to withdraw your child from the school otherwise a PENALTY of ONE TERM'S FEE will be charged in lieu of the notice.

We agree that our child shall observe whatever regulations are laid down by the school management. We shall be liable for the payment of all school fees. We have read all the regulations and agree that our child will abide by them.

**IMPORTANT: BOTH THE PARENTS ARE REQUIRED TO SIGN HEREUNDER: -**

(FATHER) \_\_\_\_\_ DATE: \_\_\_\_\_  
NAME \_\_\_\_\_

(MOTHER) \_\_\_\_\_ DATE: \_\_\_\_\_  
NAME \_\_\_\_\_

**FOR OFFICE USE:**

**REGISTRATION FEE PAID: RECEIPT NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_**

**ASSESSED BY: \_\_\_\_\_ ADMITTED TO (CLASS/ YEAR): \_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_**  
HEAD OF SCHOOL